



**Olympic**  
**Companies, Inc.**  
 AN EQUAL OPPORTUNITY EMPLOYER

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Date: <b>March 01, 2010</b>		<b>FAX THIS SHEET INTO THE OFFICE AFTER YOUR MEETING!!!</b>	
Project Number#	Job Name:	Person Conducting Meeting	
		<i>PRINT FULL NAME</i>	

**Signage:**

It is our responsibility to warn our employees along with the employees of other contractors on site when we will be creating hazards in our work areas. For example: the use of HILTI tools and lasers, welding above others, spraying fireproofing material, and correctly erecting scaffolding.

Place the proper signage required by the area where your crew is performing that activity.

If you are missing any necessary signage, call the warehouse and place your order.

Call the warehouse for "**RED TAGS**" and any safety signage & inspection sheets for lifts & scaffold.

*Last week's Bonus Question:* **How far back from the edge of the building do we need to place our flagging when working on the roof without fall protection???**

*Answer:* **Flagging needs to be located 15' from the edge of the building.**

**Any questions give Sturg a call (612) 221-8603**

**PLEASE PRINT YOUR NAME!!!**

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**Visit our website: [www.olympiccompanies.com](http://www.olympiccompanies.com)**

Comments:

**Record to beat 314 days!!!**

**As of February 24, 2010, we have worked 147 days without a Lost Time Injury.**

Toolbox Talks winner for last week: **Jeremy Gatz working at Crosstown Medical**

This week's Bonus Question: **Who do we contact when we need signage for our jobsite???**

Hint:

**"Building a Safer Place to Work" one week at a time.**