



**Olympic  
Companies, Inc.**  
AN EQUAL OPPORTUNITY EMPLOYER

2823 Hedberg Drive  
Minnetonka, Minnesota 55305

Telephone: (952) 546-8166  
Fax: (952) 544-8869  
www.olympiccompanies.com

Date: <b>February 22, 2010</b>		<b>FAX THIS SHEET INTO THE OFFICE AFTER YOUR MEETING!!!</b>	
Project Number#	Job Name:	Person Conducting Meeting	
		<small>PRINT FULL NAME</small>	

**Injured Worker**

We had our first medical only injury for 2010, let's see if this can be our last injury in 2010.  
An EE, while carrying a 40' stud, bumped into a column and the stud fell back against the EE.  
We need to watch our surroundings. Be sure to pick a clear path to where you are going.

**We have been awarded a few projects that the GCs are requiring "ALL" workers have attended an OSHA 10 Class.**

**I have scheduled an OSHA 10 classes for March 1st & 2nd, from 4:00 - 9:30. You need to attend both days to receive credit for this training. Let me know if you are interested in attending.**

Call the warehouse for "**RED TAGS**" and any safety signage and/or inspection sheets for lifts & scaffold.

*Last week's Bonus Question:* **Do we have a covered trash can in our lunch room?**  
*Answer:* **See lunch room**

**Any questions give Sturg a call (612) 221-8603**

**PLEASE PRINT YOUR NAME!!!**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Visit our website: [www.olympiccompanies.com](http://www.olympiccompanies.com)**

Comments:  
**Record to beat 314 days!!!**  
**As of February 16, 2010, we have worked 141 days without a Lost Time Injury.**

Toolbox Talks winner for last week: **5 calls, no winner**

This week's Bonus Question: **How far back from the edge of the building do we need to place our flagging when working on the roof without fall protection???**

Hint:  
**"Building a Safer Place to Work" one week at a time.**