Olympic Companies, Inc.
AN EQUAL OPPORTUNITY EMPLOYER

2823 Hedberg Drive
Minnetonka, Minnesota 55305

Telephone: (952) 546-8166
Fax: (952) 544-8869
www.olympiccompanies.com

Date: **February 1, 2010**	**FAX THIS SHEET INTO THE OFFICE AFTER YOUR MEETING!!!**	
Project Number#	**Job Name:**	**Person Conducting Meeting** *PRINT FULL NAME*

Stairway Safety

Slips, trips and falls on stairways are a source of injuries among construction workers.
Stairways need to be provided when we have an elevation change greater than 19".
Install handrails on the stairway when there are four or more risers or the elevation changes are more than 30". Do not use stair pans that have not been poured or filled in. Keep stairways free of debris.
Request proper lighting in stairways. Fix slippery conditions such as mud, snow & ice.

Last week's Bonus Question: **What does the OSHA manual say about "competent person" as it pertains to scaffold.**

Answer: **See OSHA Manual 1926.450(b)**

Any questions give Sturg a call (612) 221-8603

PLEASE PRINT YOUR NAME!!!

Visit our website: www.olympiccompanies.com

Comments:

Record to beat 314 days!!!

As of January 27, 2010, we have worked 127 days without a Lost Time Injury.

Toolbox Talks winner for last week: **Travis Derosier working at Crosstown Medical**

This week's Bonus Question: **How many lost time injuries did we have in 2009?**

Hint: **See OSHA 300A form.**

"Building a Safer Place to Work" **one week at a time.**